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Dean, Degree Programs in Comprehensive Human Sciences

Procedures for conducting the evaluation of achievement (competence evaluation)

Procedures for conducting the achievement evaluation (competence evaluation) in the Degree Programs in Comprehensive Human Sciences are as follows:

Early Completion Program students and students who are deemed appropriate to apply for early completion are required to have the same level of achievement at the time of completion as standard-completion students.

1. Overview of the achievement evaluation

- 1) Since it is necessary to fulfill both generic/degree program competencies for completion, the achievement evaluation is measured by "generic competency" and "degree program competency (specific competency)".
- 2) The achievement evaluation shall be conducted in the degree program as a prerequisite for the final examination for the requirements for completion as stipulated in the academic regulations.
- 3) The degree program shall inform students in advance of the meaning, the method of implementation, and the timing of implementation of the achievement evaluation, and shall implement it appropriately according to the students' stage of study.
- 4) The acquisition of competence shall be evaluated based on the student's self-evaluation for the achievement evaluation, and the procedure for this purpose shall be the competence evaluation.

2. Time of achievement evaluation

- 1) The timing shall normally be conducted at least once a year, and shall be conducted at least twice before completion of the course.

3. Procedures for evaluation of achievement

- 1) Degree programs develop a competence evaluation chart that clearly indicates the correspondence between the specific competencies of the degree program in question and the corresponding major studies, based on the curriculum map established by the degree program.
- 2) At the timing set by the degree program, students complete a self-evaluation based on

the competence evaluation method set by the place of submission destination set by the degree program.

- 3) A committee, etc. established by the degree program evaluates the student's achievement based on the competence evaluation chart and discloses it to the student.
- 4) 2) and 3) are conducted multiple times by the time of completion of the course, to help students plan their coursework and gain major academic experience, such as conference presentations and TAs.
- 5) At a specified timing prior to the dissertation application, the student completes a final self-evaluation of his/her achievement and submits it to the place of submission established by the degree program. A committee, etc. established by the degree program evaluates the student's achievement based on the competence evaluation chart and discloses it to the Chair.
- 6) The Chair verifies that the student has met standards for acquiring all competences and reports the results of the achievement evaluation to the thesis review committee.
- 7) The thesis review committee will conduct a final examination based on the results of the achievement evaluation and the oral examination to determine whether the student has passed.
- 8) The Degree Programs Steering Committee circulates and certifies the reports submitted by the Chair, including the thesis review.